

BARNHAM TROJANS FOOTBALL CLUB RULES

JULY 2019

1. That the club shall be known as “BARNHAM TORJANS FOOTBALL CLUB”, it aim being to promote junior football or such sport as the Management Committee may deem to be required for the youth of Barnham and the immediate area and shall be affiliated to the Sussex County F.A. The club shall allow adult football as an outlet for past players or club officials, and those who wish to play but have no previous history with the club, at the manager’s discretion.
2. These rules (the club rules) form a binding agreement between each member of the Club.
3. The Club shall have the status of an Affiliated Member Club of the Football Association by its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
4. The Club will also abide by The Football Associations Child Protection Policies and Procedures, Code of Conduct and the Equal Opportunities and Anti-Discrimination Policy and the Football Association Respect programme and policy.
5. The members of the Club shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary.
6. That the officers of the club shall consist of a Chairperson, Deputy Chairperson, Secretary, Treasurer, Child Welfare Office (CWO) Development Officer, Manager(s) representatives, Parent Representative and a minimum of four committee members. These to be known as BTEC (Barnham Trojans Executive Committee). All officers to be elected at the Annual General meeting which is to be held before the 1st August each year. Due notice of this meeting shall be given to all members in the Membership Register and be made known 21 days prior to the Annual General Meeting.
7. A club Member is one who has made an annual subscription of £5.00 or a player that has paid annual membership and thus is entitled to vote at the A.G.M. or any full Club meeting called by the committee for a specified purpose. No Member under 18 years has the power to vote.
8. The Football Association and the parent County Association shall be given access to the Membership Register on demand.
9. An annual fee payable by each member shall be determined from time to time by BTEC. Any fee shall be payable on successful application for membership and annually by each member. Fees will not be refundable.
10. BTEC shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objectives of the Club.
11. The Club Secretary has the power to call a special meeting at any time, or on request, in writing, of any four members. Such request must specify the reason of such meeting.
12. The Treasurer shall receive all the money of the Club, on at least a monthly basis together with the appropriate match return sheets for every match, which shall be banked in a Savings Account. To be revised by the Treasurer only. No Manager should hold more than£100.00 at any time. Any manager withholding club funds will be dealt with under rule 11 & 12. No withdrawals to be made without the signature of two of the three named persons. (Chairman, Secretary or Treasurer or any other nominated Club member.

13. The Club shall prepare an Annual Financial Statement in such form as shall be published by The Football Association from time to time.
14. Five members at a committee meeting and eleven at an A.G.M. shall form a quorum. All members at a duly called meeting shall be entitled to one vote, with the Chairman having the casting vote.
15. Any three members of BTEC may decide on behalf of the club in an emergency (one of which must be either the Chairman, Treasurer or Secretary).
16. The Club shall consist of as many teams and compete in as many competitions as BTEC may decide. Any team entering a League or Competition must have a squad of players large enough to fulfil all fixtures. If two or more teams are entered for one age group, players may be asked to transfer if the other team is short of players and their team has plenty. If managers can not come to an agreement, then BTEC will review the situation and resolve it. This will be done before the registration and transfer deadlines each year. Each team may enter any Six-A-Side competitions, but these will be totally self-funded by the individual teams.
17. No Playing member will participate in club activities until they have read the club rules, signed and returned the club signing-on form, and paid the requested signing-on fee.
18. The code of conduct for all club members/supporters and the disciplinary punishment detailed in the players rules, shall be adhered to by BTEC. However, PLAYERS/SUPPORTERS HAVE THE RIGHT TO APPEAL.
19. BTEC shall have the power to expel any member whose conduct is considered to be harmful to the club. There shall be no appeals procedures. A member who resigns or is expelled shall not be entitled to claim any or a share of any of the Club Property. All club property shall be returned within 14 days of the member resigning or date of being expelled from the Club.
20. Any complaints regarding a club official should be made to the Club Secretary or Chairperson in writing, stating full details of the complaint. If necessary, a Club Disciplinary Committee meeting will be called to resolve the problem.
21. Any club official may be asked to stand down from their position if a club disciplinary meeting requests.
22. All club officials should wear or have on their possession, a club identity badge, when attending club organised events. This will enable a Club Official to be approached for an enquiry on child protection issues.
23. Managers will be responsible for all Administration fines related to the running of their team. Parents will be responsible for any County FA disciplinary fines incurred by their children and registered with the club during the playing season. (Cautions, Dismissals from the field of play/ misconduct). All fines so administered must be paid within 14 days of notice form the Club Secretary as per minutes of the Club meeting 7th April 2013.
24. All correspondence with Leagues or SCFR must be processed through the Club Secretary. This will include signing on forms and transfers, no form will be processed unless appropriate fee has been received by the Secretary.
25. All monies raised in the club's name have to be shown in the clubs accounts, and passed to the treasurer.
26. No team may enter a competition without notice to the Club Secretary.
27. These rules may only be changed at the A.G.M. or at a meeting called specifically for that purpose.

28. A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
29. The dissolution shall take effect from the date of the resolution and the members of BTEC shall be responsible for the winding up of the assets and liabilities of the Club.
30. Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game.
31. Alternatively, such assets may be disposed of in such other manner to benefit the local community or charitable organisation as the members of the club with the consent of the parent Association shall determine.